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| Amanda Chevalier | Santa Clarita, CA  (661) 478-8561  [email@amandachevalier.com](mailto:email@amandachevalier.com) |
| INTERNSHIPLife Science Cares Internship*.*June 2022-June 2023Achieved Results:  * Lead social media development + created content. * Created videos establishing what LSC is, as well as the Meet the Interns & End of the Year Video. * Built connections with other interns while working on projects. * Created a detailed 12-month calendar for the company including important dates, national holidays, cultural events, etc. * Helped plan the Impact Festival. * Created document including LSC partners, old and new. * Created agendas for weekly team meetings. * Created graphics for the company including social media posts as well as creative zoom backgrounds. * Set up weekly zoom meetings. * Stayed connected with my team by creating team bonding events.  EXPERIENCENothing Bundt Cakes, *GSR*August 2019-August 2021  * Excellent customer service and problem-solving skills. * Trainer for new hires and worked in multiple locations.  Don Cucos Mexican Restaurant, *Host*August 2018- August 2019  * Greeted and interacted with customers and staff. * Coordinated large parties and to get orders. * Excellent customer service skills.  Hugo's Gymnastics, *Tumbling Coach* December 2017-August 2018  * Developed class curriculum for each class and session. * Partnered with parents and ownership to ensure training goals were met.  EDUCATION **Arizona State University**, Tempe, AZ — **Communication** *Bachelor of Science 2023* | SKILLS  * Sales * Teamwork * Adaptability * Hard Working * Networking * Strong Communication Skills * Very Flexible  AWARDS **I was nominated by the teaching staff in high school to be a part of every 15 minutes.**  **National Summit Champion- Cheer** LANGUAGES English |